

## OFFICE SUPPLIES, GENERAL

ITEM	DESCRIPTION
03 _____	ADDING MACHINES AND CALCULATOR PAPER (ROLLS)
05 _____	ADHESIVES: GLUE, MUCILAGE, PASTE, ETC.
07 _____	ASHTRAYS, DESK TYPE
09 _____	BINDERS: CHAIN, POST, PRONG, RING, ETC.
11 _____	BINDER SHEETS: ACCOUNTING, COLUMNAR, INDEX, JOURNAL, LEDGER, ETC.
13 _____	BLOTTERS AND PADS, DESK
14 _____	BOARDS: CALENDAR, SCHEDULE, ETC.
15 _____	BOOKS, OFFICE: ACCOUNTING, ADDRESS, COLUMNAR, COMPOSITION, MEMO, MINUTE, RECEIPT
17 _____	BOX FILES
18 _____	BRAILLE LABELING MATERIAL: PLASTIC SHEETS, ETC.
19 _____	CALENDARS, CALENDAR PADS AND STANDS
20 _____	CASH REGISTER PAPER
21 _____	CHAIR CUSHIONS, ALL TYPES
23 _____	CHAIR MATS (CARPET PROTECTORS), ALL TYPES
24 _____	CLEANERS, HAND (PRE-MOISTENED TOWELETTES, ETC.)
25 _____	CLIPBOARDS, ARCH BOARDS, ETC.
27 _____	COIN WRAPPERS, BILL STRAPS, BANK DEPOSIT BAGS, ETC.
29 _____	CORRECTION FLUID, SHEETS AND TAPE, INCLUDING THINNERS
31 _____	COVERS: BRIEF, MANUSCRIPT, PRESSBOARD, REPORT, ETC.
32 _____	COVERS, SLEEVE (CUFFETTES)
33 _____	DESK ACCESSORIES: ALPHABETIZERS, CASH BOXES, DESK FILES, FILE CARD CABINETS, LETTER SORTERS, MESSAGE RACKS
35 _____	FILE CARDS, BLANK AND RULED
37 _____	FILE CASES: BINDER, STORAGE, TRANSFER, ETC.
39 _____	FILE DIVIDERS, LABELS, TABS, ETC.
41 _____	FILE FOLDERS: EXPANDING ENVELOPES, WALLETS, ETC.
47 _____	FILE GUIDES
48 _____	HOLDERS, FORM
49 _____	INDEX TABS: CELLULOID, CLOTH, ETC.
51 _____	LABELS, REINFORCEMENTS, SEALS, ETC., (NOT PRINTED); AND SEALING WAX
62 _____	PADS AND TABLETS: ANALYSIS, COLUMNAR, FIGURE, MEMO, NOTE, RULED, ETC.
65 _____	PADS, OFFICE MACHINE, ALL TYPES
67 _____	PAPER CLIPS, BALL BEARING
71 _____	PAPER FASTENERS, PRONG TYPE
75 _____	RUBBER BANDS, ALL SIZES

77	_____	RUBBER STAMPS, STAMP PADS, AND STAMP PAD INK
79	_____	RULERS, ALL TYPES
80	_____	SHEET PROTECTORS, PLASTIC, ALL TYPES
81	_____	STAPLES
82	_____	STOCK FORMS AND LABELS: COPY SETS, RECEIVING FORMS, SPEED LETTERS, ETC.
83	_____	SIGNS, INFORMATIONAL (NO SMOKING, FIRE EXTINGUISHER, ETC.)
84	_____	TACKS (OFFICE USE): MAP, THUMB, ETC.
86	_____	TAGS, MARKING AND SHIPPING, STOCK
88	_____	TAPE AND DISPENSERS, OFFICE TYPE
89	_____	TAPE, VELCRO TYPE
90	_____	TYPEWRITER CLEANERS AND OILS
93	_____	VISIBLE RECORD SUPPLIES: CARDS, FLAGS, FOLDERS, HINGES, SIGNAL, STRIPS, TABS
95	_____	WASTEBASKETS, OFFICE, ALL TYPES